#11 Havelock Rd,

Lum Tack Hill,

Fyzabad.

Tel. 316-5239/727-6669

e-mail: [nikkie\_sahadeo@hotmail.com](mailto:nikkie_sahadeo@hotmail.com)

27th April, 2016

Dear Sir/Madam,

I am applying for the position as a cashier or any position for which you may find me applicable. I graduated in 2011 from the University of the West Indies with a B.A History, second class upper. After which I completed, in 2012, my post graduate Pre-Service Diploma in Education at the University of the West Indies. I am currently in my final year completing my Masters in Education (Youth Guidance). I can organize and coordinate various events, which I have done before.

My relations with co-workers have always been positive. I understand that there will be interaction between people of varied backgrounds, fortunately my education has taught me about cultures other than my own, therefore enhancing the communication process, both verbal and written. I am also proficient in Microsoft Office Suite. I can work independently or as a team and I can complete various assignments simultaneously. I have also given CAPE lessons for Sociology, Caribbean and Communication Studies.

I understand that this is a new environment but it is also a new experience for me, it is one where I can grow and learn new concepts. I would be honored to be considered for an interview in this organization and I look forward to hearing from you.

Yours Truly,

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Nickisha Samantha Sahadeo

**Address:**#11 Havelock Rd, LumTack Hill, Fyzabad, Trinidad and Tobago

**Contact Number:** 1-868-316-5239/372-3746

**Email Address:** nikkie\_sahadeo@hotmail.com

**Date of Birth:** 10th July, 1989.

**Nationality:** Trinidadian.

**Profile:**

Young, motivated university graduate in search for an opportunity to display knowledge and skills learned. Works independently or in a team, also works diligently under little or no supervision. Excellent written, oral, analytical and research skills.

**Education:**

School: University of the West Indies, Trinidad

2011-2012- Certificate: Pre-Service Diploma In Education

2008-2011- Certificate: B.A History

School: Fyzabad Anglican Secondary, Fyzabad

2007-2008- Certificate: CAPE

2006- CXC

**Experience:**

January 2015-Current - Teacher St. Kevin’s City College. Teaching History, Social Studies, Principles of Business and CAPE lessons Sociology, Caribbean and Communication Studies.

January 2014- ICAN Facilitator- which guides students through various computer based simulations which enhances their neurodevelopment.

September 2012- December 2013

CAC Assistant- Palo Seco Government Primary – assisted teachers in lesson planning as well as organizing various school events such as graduation and cultural shows.

June-September 2010

Clerical Assistant -Fyzabad Anglican Secondary

May-September 2007

Sales Representative- Kids Collection

**Memberships**

History Society

Fyzabad Anglican Choir

Abstinence Club

**Hobbies**

Craft Work- flower making, weaving and embroidery

Mehendi Art

Cricket

**References**

DrKushaHaraksingh,

Senior Lecturer,

Department of History

Tel. 662-2002 ext 3051

Fr Stephen Geofroy

Lecturer

School of Education

E-mail: stephen.geofroy@sta.uwi.edu | Tel/ext: (868)-662-2002 ext.83958

Mrs. DiandraSeemungal

ICAN Supervisor

Tel. : (868) 375-0714